Chapter 3. PLANNING COMMISSION

3-1 Creation of a Planning Commission, Number of Members, Appointment

The planning commission shall consist of five (5) members, each to be appointed by the Minersville Town Council. The town council shall designate, by resolution, the composition of the planning commission. The five (5) members of the planning commission shall be residents of Minersville and owners of property within said town. At least three (3) of the five (5) members shall hold no other public office or position within the local jurisdiction. The town council shall appoint a representative from among its members to act as a liaison between the town council and the planning commission.

3-2 Term of Office

The terms of office for the five (5) planning commission members shall be for two (2) years, except that the first five (5) appointments shall be two (2) members appointed for one (1) year and three (3) members appointed for two (2) years. Each appointment thereafter shall be for two (2) years. The term of the office for the town council member designated liaison for the planning commission shall correspond to his tenure of office as a town council member.

3-3 Vacancies and Removals for Cause

Vacancies of appointed members occurring otherwise than through the expiration of terms shall be filled for the remainder of the unexpired term by appointment of the town council. The town council shall have the right to remove any member of the planning commission for misconduct and may remove any member for non-performance of duty. Non-performance of duty shall include a repeated failure to attend planning commission meetings.

3-4 Compensation

The planning commission shall serve without compensation, except that the town council shall provide for reimbursement of the members of the planning commission for actual expenses incurred, upon presentation of proper receipts and vouchers.

3-5 Officers

The planning commission shall elect a Chairman and a Pro-Temp from among its members, whose terms shall be for one year. The Planning Commission Chairman shall vote only in case of a tie.

3-6 Rules and Procedures

The planning commission may adopt rules of procedure as it may deem necessary for the proper conduct of its business. The planning commission shall keep a record of its procedures, such records shall be open to inspection by the public at all reasonable times.

3-7 Quorum and Vote

A quorum shall consist of three (3) members and a Chairman. Evidence shall not be presented unless a quorum is present. A majority vote is constituted of at least a majority of members present.

3-8 Employees; Expenditures

The planning commission may, upon the approval of the town council employ experts and staff, including consultants and a secretary, and pay such expenses, exclusive of gifts, as may be reasonable and necessary for carrying out the duties defined in this Ordinance, providing that such expenditures may not exceed the amount appropriated for the operation of the planning commission by the Minersville Town Council.